

Tools for Schools Phase II - Indoor Air Quality

Follow-up Action Plan for Site Based



Hawkes Bluff Elementary

81.4 69.8 504

Principal: Ms. Deborah Sheets

Walkthrough Date: 5/26/2005

Temp RH Co2
Outside Measurements

Room	Priority	Responsible	Response	Recommendation
108	2	Site Based	Signs of water intrusion.	Facilities serviceperson to replace stained ceiling tiles.
108	2	Site Based	Dust observed on supply/return registers at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.
132	2	Site Based	Signs of water intrusion. Stained ceiling tiles.	Facilities serviceperson to replace stained ceiling tiles.
137	2	Site Based	Slight dust accumulation was observed on environmental surfaces at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.
202	2	Site Based	Dust and debris on ceiling tiles.	Facilities serviceperson to replace soiled ceiling tiles.
202	2	Site Based	Slight dust accumulation was observed on environmental surfaces at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.
215	2	Site Based	Dust observed on supply/return registers at the time of assessment.	Facilities serviceperson to thoroughly clean and sanitize with District approved germicidal cleaner.
215	2	Site Based	Dust and debris on ceiling tiles.	Facilities serviceperson to replace soiled ceiling tiles.
215	2	Site Based	Dust and debris on ceiling tiles.	Facilities serviceperson to replace soiled ceiling tiles.
249	1	Site Based	Non-approved chemicals, scented cleaners or air fresheners found at the time of assessment.	Facilities serviceperson to remove all non-approved chemicals, scented cleaners or air fresheners from the room.
301E	2	Site Based	Dust and dirt accumulation on floor.	Facilities serviceperson to thoroughly clean and sanitize with District approved germicidal cleaner.
301G	2	Site Based	Non-approved chemicals, scented cleaners or air fresheners found at the time of assessment.	Facilities serviceperson to remove all non-approved chemicals, scented cleaners or air fresheners from the room.
301G	2	Site Based	Dust and debris on ceiling tiles.	Facilities serviceperson to replace soiled ceiling tiles.
403	2	Site Based	Slight dust accumulation was observed on environmental surfaces at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.
403	2	Site Based	Dust and debris on ceiling tiles.	Facilities serviceperson to replace soiled ceiling tiles.
403	2	Site Based	Dust observed on supply/return registers at the time of assessment.	Facilities serviceperson to thoroughly clean and sanitize with District approved germicidal cleaner.
406	2	Site Based	Temperature was low at the time of assessment.	Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve.

Room	Priority	Responsible	Response	Recommendation
406	2	Site Based	Temperature was low at the time of assessment.	Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve.
406	3	Site Based	Humidity was slightly elevated at the time of assessment - 10% greater than outdoors.	Facilities serviceperson should monitor this room.
407	2	Site Based	Dust observed on supply/return registers at the time of assessment.	Facilities serviceperson to thoroughly clean and sanitize with District approved germicidal cleaner.
407	2	Site Based	Slight dust accumulation was observed on environmental surfaces at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.
407	2	Site Based	Temperature was low at the time of assessment.	Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve.
407	2	Site Based	Dust and dirt accumulation on floor.	Facilities serviceperson to thoroughly clean and sanitize with District approved germicidal cleaner.
409	2	Site Based	No leaks identified. Signs of previous water intrusion as evidenced by stained ceiling tiles.	Facilities serviceperson to replace stained ceiling tiles.
409	2	Site Based	Dust and debris on ceiling tiles.	Facilities serviceperson to replace soiled ceiling tiles.
409	2	Site Based	Non-approved chemicals, scented cleaners or air fresheners found at the time of assessment.	Facilities serviceperson to remove all non-approved chemicals, scented cleaners or air fresheners from the room.
40N	2	Site Based	Clean FINS for A/C units.	Facilities serviceperson to thoroughly clean and sanitize with District approved germicidal cleaner.
412	2	Site Based	Temperature was low at the time of assessment.	Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve.
504	2	Site Based	Dust and dirt accumulation on floor.	Site based administration should address general cleanliness with facility serviceperson staff.
504	2	Site Based	Dust observed on supply/return registers at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.
504	2	Site Based	Dust and debris on ceiling tiles.	Facilities serviceperson to replace soiled ceiling tiles.
504	2	Site Based	Slight dust accumulation was observed on environmental surfaces at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.
504	2	Site Based	No leaks identified. Signs of previous water intrusion as evidenced by stained ceiling tiles.	Facilities serviceperson to replace soiled ceiling tiles.

Room	Priority	Responsible	Response	Recommendation
505	2	Site Based	Unsealed food items were observed at the time of assessment. Unsealed food items may attract pests.	Site based administration should encourage all staff to maintain food items within sealable plastic storage containers.
507	2	Site Based	Temperature was low at the time of assessment.	Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve.
507	2	Site Based	Dust observed on supply register at the time of assessment.	Facilities serviceperson to thoroughly clean and sanitize with District approved germicidal cleaner.
507	2	Site Based	Non-approved chemicals, scented cleaners or air fresheners found at the time of assessment.	Facilities serviceperson to remove all non-approved chemicals, scented cleaners or air fresheners from the room.
512	2	Site Based	Temperature was low at the time of assessment.	Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve.
512	2	Site Based	Dust and debris on ceiling tiles.	Facilities serviceperson to replace soiled ceiling tiles.
512	2	Site Based	Slight dust accumulation was observed on environmental surfaces at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.
608	2	Site Based	Dust and debris on ceiling tiles.	Facilities serviceperson to replace soiled ceiling tiles.
608	2	Site Based	Stained ceiling tiles.	Facilities serviceperson to replace stained ceiling tiles.
752	2	Site Based	Slight dust accumulation was observed on environmental surfaces at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.
753	2	Site Based	Dust and dirt accumulation on floor.	Site based administration should address general cleanliness with facility serviceperson staff.
753	2	Site Based	Slight dust accumulation was observed on environmental surfaces at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.
801	2	Site Based	Dust observed on supply/return registers at the time of assessment.	Facilities serviceperson to thoroughly clean and sanitize with District approved germicidal cleaner.
801	2	Site Based	Slight dust accumulation was observed on environmental surfaces at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.
801	2	Site Based	Dust and dirt accumulation on floor.	Facilities serviceperson to thoroughly clean and sanitize with District approved germicidal cleaner.